



# **TOWN OF BETHANY**

## **RESIDENT HANDBOOK**

**Website:**  
**[TownofbethanyNY.gov](http://TownofbethanyNY.gov)**  
**2026**

**January 06, 2026**



**TOWN OF BETHANY**  
10510 Bethany Center Road  
East Bethany NY 14054

Telephone: (585) 343-1399  
Web: <http://townofbethanyny.gov>  
Court: (585) 343-3325  
Court Fax: (585) 343-9843

**TOWN SUPERVISOR** Carl Hyde, Jr. Office: 343-1399 Home: 343-4041  
(term expires 12/123) [tob-supervisor@townofbethanyny.gov](mailto:tob-supervisor@townofbethanyny.gov) Cell: 356-2658

**TOWN CLERK / TAX COLLECTOR** Shauna P. Klump Office: 343-1399  
(term expires 12/27) [tob-clerk@townofbethanyny.gov](mailto:tob-clerk@townofbethanyny.gov)

**TOWN BOARD MEMBERS** (4 yr elected)

**COUNCILMAN** Bill Elsasser Cell: 716-560-3218  
(term expires 12/26)

**COUNCILMAN** Steve Wells Home: 343-4864  
(term expires 12/29)

**COUNCILMAN** Timothy Embt Cell: 469-1252  
(term expires 12/27)

**COUNCILWOMAN** Diane Fowler Cell: 469-9319  
(term expires 12/29)

**TOWN JUSTICES** (4 yr elected term)

[tob-court@townofbethany.com](mailto:tob-court@townofbethany.com)

**TOWN JUSTICE** Home: 343-4824  
Jeff Wolak Office: 343-1399 X 501

**TOWN JUSTICE** Office/Home:  
Court Dates: 1st and 4th Wednesday a month

**HIGHWAY SUPERINTENDENT**  
Barbara Czworka (term expires 12/27)  
[tob-highway@townofbethanyny.gov](mailto:tob-highway@townofbethanyny.gov)  
Cell: 297-4455

**ASSESSOR**  
Deb Conti (term expires 09/30/32)  
[contid@rochester.rr.com](mailto:contid@rochester.rr.com)  
Voice Mail: (585) 343-1399 ext. 205

**HISTORIAN**  
Vacant

**DEPUTY HISTORIAN**

**CODE ENFORCEMENT OFFICER  
BUILDING INSPECTOR**  
Gerry Wood  
[Tob-ceo-zoning@townofbethanyny.gov](mailto:Tob-ceo-zoning@townofbethanyny.gov)  
Cell: (585) 409-4152

**DOG CONTROL OFFICER**  
Genesee County Dog Control  
Office: 343-6410  
Emergency Only: 343-5000

**BETHANY TOWN CLERK/TAX COLLECTOR**

*Shauna P. Klump*

tob-clerk@townofbethanyny.gov

**BETHANY ZONING OFFICER**

*Gerry Wood*

Tob-ceo-zoning@townofbethanyny.gov

By Appointment or Tuesday's 11-3

Cell Phone: 585-409-4152

**BETHANY ASSESSOR**

*Deborah Conti*

contid@rochester.rr.com

Tuesday

11 a.m. – 3 p.m.

**TOWN COURT**

1st and 4th Wednesday of every month for Ticket related cases

**TOWN BOARD MEETING**

Regular Town Board meetings are held the second Monday of each month at 7:00 p.m.

January 12, 2026

February 09, 2026

March 09, 2026

April 13, 2026

May 11, 2026

June 08, 2026

July 13, 2026

August 10, 2026

September 14, 2026

Budget Meeting

September 22, 2025

October 12, 2026

November 09, 2026

December 14, 2026

Year End Meeting

December 28, 2026

**ORGANIZATIONAL MEETING January 12, 2026 7:00 p.m.**

**BETHANY PLANNING BOARD**

Town of Bethany Planning Board meetings are held the first Thursday of each month at 7:00 p.m.

January 8 2026

February 5, 2026

March 5, 2026

April 2, 2026

May 7, 2026

June 4, 2026

July 2, 2026

August 6, 2026

September 3, 2026

October 1, 2026

November 5, 2026

December 3, 2026

**ZONING BOARD OF APPEALS**

Town of Bethany Zoning Board of Appeals meetings are held, as needed, the fourth Wednesday of each month at 7:30 p.m.

January 28, 2026

February 25, 2026

March 25, 2026

April 22, 2026

May 27, 2026

June 24, 2026

July 22, 2026

August 26, 2026

September 23, 2026

October 28, 2026

November 25, 2026

\*December 23, 2026

***Any changes in meeting dates will be posted on the Town bulletin board, in the local newspaper and on the Town's website.***

***\* Moved Due To Holiday***

**Appointments**

## FEE SCHEDULE

### Permits:

Land Separation	\$ 50.00	Each additional parcel	\$ 15.00
If survey presented at time of application	\$ 25.00	Each additional parcel	\$ 15.00
Special Use Permit	\$250.00		
Subdivision Permit	\$500.00	Each additional parcel	\$ 50.00
Variance	\$200.00		
Site Plan Review (Simple)	\$ 50.00	with Public Hearing	\$100.00
Temporary Mobile Home/RV Permit		\$100.00	
Temporary C of O (3 months)		\$ 50.00	

\*Note\* any other fees will be assumed by the applicant which may include fees for additional permit requirements, state/county permit requirements, etc. Once the permit process has begun, fees are non-refundable.

### INFORMATIONAL BOOKS:

Bethany Zoning Regulations	\$ 10.00
Bethany Land Separations Regulations	\$ 3.00
Bethany Comprehensive Plan	\$ 4.00

### DOG LICENSE FEES:

Spayed/Neutered Dog	\$ 5.00	Unspayed/Unneutered Dog	\$18.00
Senior Discount (over 65)	\$ 2.50	Senior Discount (over 65)	\$10.50
Late Fee	\$ 1.00	Unlicensed Dog Fee	\$ 5.00
Dog Seizure Fine	\$10.00	2nd & consecutive seizures	\$ 20.00 per dog \$30 next seizure.
Enumeration Fee	\$ 5.00	Each seizure for owner	

### RETURNED CHECKS \$45.00

### MARRIAGE LICENSE FEE

License	\$ 40.00
Additional Certified copy	\$ 10.00

### SPORTING LICENSES: Fees set by New York State

### COPIES

Certified & sealed	\$ 10.00 each
Flat Rate	\$ .25 each
Genealogy Copy	\$ 1.00 each

### COMMUNITY CENTER RENTAL:

Bethany Residents	\$ 50.00/day \$100.00 Cleaning/damage deposit
Fire Co. Members	Day of event is free \$50.00/additional day \$100.00 Cleaning/damage deposit
Non-Residents	\$400.00 day of event \$100.00 Additional day \$200.00 Cleaning/ damage deposit

**TOWN OF BETHANY**  
**ZONING PERMIT FEE SCHEDULE**

New Construction—Homes, Additions, Porches, Decks, Renovations	\$ 30.00 plus \$.05 per sq. ft.
Garages, Pole Barns/ Accessory Buildings	\$ 25.00 plus \$.05 per sq. ft.
Trailers (When Allowed)	\$ 50.00 plus \$.05 per sq. ft.
Accessory Buildings (less than 200 sq. ft.)	\$ 30.00 plus \$.03 per sq. ft.
Chimneys, Fire Places, Wood Stoves	\$ 25.00
Swimming Pools & Ponds	\$ 50.00
Solar Permit (NY-Sun)	\$ 25.00
Agricultural Building (sq. ft.)	
501—1,000	\$ 15.00
1,001—1,500	\$ 25.00
1,500—2,500	\$ 35.00
2,501—Over	\$ 50.00
Commercial Building (sq. ft.)	
Up to 10,000	\$200.00
10,001—20,000	\$200.00 plus \$5.00 per each additional 1000 sq. ft. over 10,000
20,000—Over	\$200.00 plus \$3.00 per each additional 1000 sq. ft. over 20,000

**UNLICENSED/UNREGISTERED VEHICLE PERMIT**

One unlicensed vehicle allowed.  
Vehicle MUST be permitted.

\$25.00 annually  
To be renewed by January 31st of  
each year

## TOWN OF BETHANY

### BUILDING PERMIT/INSPECTION FEE SCHEDULE

#### New Construction, Trailers

Up to \$ 5,000	\$ 50.00
\$ 5,001—\$15,000	\$ 90.00
\$15,001—\$25,000	\$125.00
\$25,001—Over	\$125.00 plus \$2.00 per \$1,000 over \$25,000

#### Additions, Alterations, Decks, Porches, Garages, Pole Barns/ Accessory Buildings

Up to \$5,000	\$ 60.00
\$ 5,001—\$10,000	\$ 70.00
\$10,001—\$20,000	\$ 90.00
\$20,001—\$30,000	\$120.00
\$30,000—Over	\$120.00 plus \$2.00 per \$1,000 over \$30,000

#### Swimming Pools

Above Ground	\$125.00
In Ground	\$250.00
Temporary Pool (Initial)	\$ 50.00
Temporary Pool Annual Insp.)	\$ 20.00

#### Solar (NY-Sun Only)

\$ 75.00

#### Commercial Buildings

Up to \$20,000	\$250.00
\$20,001—\$50,000	\$300.00
\$50,000—Over	\$300 plus \$5.00 per \$1,000 Over \$50,000

#### Fire Places, Chimneys, Wood Stoves

\$ 50.00

#### Fines

Starting With Out Permit	3 times normal fee
Missed Inspection	\$100 per infraction

Inspections of all construction are done in accordance with the NYS Uniform Fire Prevention and Building Code.

Certificates (C of O & C of C) are issued **only when the construction is violation free**, and all health and electrical certificates (if needed) are current and in order, and all fees have been paid.

Dollar value is to be verified by an acceptable contractor. If estimate is based on material and his own labor, the permit will not be issued until an agreement can be reached over the true value of the construction. Any extra time spent for Building Inspector's evaluation shall be charged at \$50.00 per hour.

Any time spent by the Building Inspector for multiple review of contractor's plans for acceptability after requested changes are made, shall be charged at \$50.00 per hour.

Any re-inspection for unacceptable work or for any other reasonable cause shall be charged at \$50.00 per hour.

**PLANNING BOARD**

(7 yr appointments beginning Jan 1)

Thomas Foss, Chair  
Home: 585-345-9194  
(Appointed 2025, term expires 2032)

Jim Phillips  
Home: 585-297-8674  
(Appointed 2023, term expires 2030)

Linda Jackett  
Home: 585-343-1891  
(Appointed 2021, term expires 2028)

Jeff Price  
Home: (585) 813-8633  
(Appointed 2026, term expires 2033)

Barbara Czworka  
Home: 585-993-0324  
(Appointed 2021, term expires 2027)

Alternate/Secretary  
Vacant

**ZONING BOARD OF APPEALS**

(7 yr appointments beginning Jan 1)

Janet Berkemeier, Chair  
Home: 585-344-2948  
(Appointed 2020, term expires 2026)

Mary Miller  
Home: 585-343-4851  
(Appointed 2025, term expires 2032)

Vacant

Joshua Wells  
Home: 585-409-7973  
(Appointed 2016, term expires 2029)

Patricia Famiglietti  
Home: 585-261-5844  
(Appointed 2021, term expired 2027)

**ASSESSMENT REVIEW BOARD**  
(5 yr appointment beginning October 1)

Calvin Fleming	Home: 585-344-0114	(Appointed 2019, term expires 2028)
Janet Ciociola	Cell: 585-356-1486	(Appointed 2026, term expires 2031)
Vaccant		
Gail Smith	Home: 585-343-9421	(Appointed 2016, term expires 2026)
Kennedy Wilson	Cell: 585-813-7887	(Appointed 2017, term expires 2027)

\* Completing unexpired term of office

**BUSINESS HOURS**

## **BETHANY VOLUNTEER FIRE COMPANY**

FEEL FREE TO STOP IN AND SEE WHAT BEING A VOLUNTEER FIRE COMPANY MEMBER IS ALL ABOUT OR CALL 344-0535 ON MONDAYS AFTER 7:00P.M. MEMBERSHIP APPLICATIONS ARE AVAILABLE AT THE FIRE DEPARTMENT OR AT THE TOWN CLERK'S OFFICE. IF INTERESTED IN JOINING

### **2026 OFFICERS**

Chief	Jeffrey Fluker
1st Assistant Chief	John Symkowiak
2nd Assistant Chief	Will Thurley
Captain	Jason Everett
Secretary	Britaney Johnson
President	Gail Smith
Treasurer	Deborah Donnelly
VP	Kaitlyn Johnson
<b>Board of Directors</b>	

Vicki Wolak	
Jason Howland	
Steve Breckenridge	Glen Adams

### 2026 Monthly Meeting Schedule

January 5	February 2	March 2	April 6
May 4	June 1	July 6	August 3
September 7	October 5	November 2	December 7

- All meetings are held at the Fire Hall 7:00pm.
- Training occurs on remaining Monday's at 7:00 p.m. at the Fire Hall

\* Moved due to holiday

**APPOINTED POSITION****2025****2026****x**

Deputy Supervisor	Jeffrey Fluker	Diane Fowler
Registrar of Vital Statistics Sub-Registrar	Shauna P. Klump VACANT	Shauna P. Klump
Code Enforcement/Zoning Officer Building Inspector	Gerry Wood	Gerry Wood
Cap #1 Assessor Gen. Co. Towns of Pembroke, Darien, Bethany	Deborah J. Conti	Deborah J. Conti
Deputy Tax Collector Deputy Town Clerk Deputy Highway Superintendent	VACANT Tina Frank Mark Heale	Mark Heale
Historian	Vaccant	
Veterans Officer		
Retained Legal Counsel	David DiMatteo	David DiMatteo
Insurance Agency	NYMIR-Thomkins Agency	NYMIR—Thomkins Agency
First Depository	Five Star Bank	Five Star Bank
Second Depository	Bank of Castile	Bank of Castile
Third Depository	M & T Bank	M & T Bank
Official Newspaper	The Daily News (Drummer & Pennysaver as needed)	The Daily News (Drummer and PennySaver as needed)
Retained Consulting Firm	Clark Patterson Lee	Clark Patterson Lee
RMO/RAO	Shauna P. Klump	Shauna P. Klump
Court Clerks	Ann Marie Loranty	AnnMarie Loranty
Dog Control Officer	Genesee County Dog Control	Genesee County Dog Control
Planning Board Chairman	Thomas Foss	Thomas Foss
Zoning Board Chairman	Janet Berkemeier	Janet Berkemeier
Mileage Rate	69 cents	72.50 cents

## 2026 CLOSINGS

DATE	HOLIDAY
1/1/2026	New Years Day
1/19/2026	Martin Luther King Day
2/16/2026	Presidents Day
4/05/2026	Good Friday/Easter
5/25/2026	Memorial Day
6/19/2026	Juneteenth
7/4/2026	July 4th
9/07/2026	Labor Day
10/12/2026	Columbus Day
11/11/2026	Veteran's Day
11/26/2026	Thanksgiving
12/24/2026/ 12/25/2026	Christmas Eve Christmas Day
12/31/2026	New Year's Eve