

## Bethany Community Center Hall Use Agreement

Arrangements must be made with the Town Clerk for access to the hall for decorating, catering, D.J. set up, etc. Decorations may be affixed to the walls with masking tape only.

If a caterer is used, arrangements must be made with the Bethany Volunteer Fire Department for use of the kitchen. **If arrangements have not been made with the Fire Department, the renter is responsible for making sure no one enters the kitchen. If it is found that anyone was in the kitchen without permission from the Fire Department, the renter is responsible for full rental fee of the kitchen.**

There is **NO SMOKING** allowed in the building at any time.

If a liquor license is required, it is the responsibility of the party using the hall.

Tables and chairs must be lifted to be moved (not dragged) as this will scratch the floor and must be returned to the position they were in prior to the event.

The cost of using the Hall is fifty dollars (\$50.00) per day for Bethany residents. **In the case of Bethany residents renting the hall, the event must be hosted and paid for by the residents. Bethany residents are not allowed to rent the hall for use by non-resident's functions.**

Non-residents may rent the hall at a cost of four hundred dollars (\$400) per day. A refundable deposit of one hundred dollars (\$100.00) is required at the time of booking for cleaning, damage, etc. Hall must be broom clean within 24 hours of the event unless otherwise specified. The deposit will be returned by mail after the Hall is inspected unless other arrangements have been made.

**We also need a copy of the homeowner's insurance policy front page.**

**The undersigned person is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/She agrees to be responsible to the municipality for the use and care of the facilities. He/She, on behalf of the Town of Bethany does hereby covenant and agree to defend, indemnify and hold harmless the Municipality from and against any and all liability, loss, damages, claims or actions (including costs and attorneys fees) for bodily injury and/or property damages, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Municipality's property, facilities and/or services by organization.**

I, \_\_\_\_\_, agree to the above stated terms and conditions and assume responsibility for any damage and/or cleaning expenses.

Signature \_\_\_\_\_

Resident

Address \_\_\_\_\_

Nonresident

Fire Dept.

Phone \_\_\_\_\_

Approx. # of people  
Attending \_\_\_\_\_

Reservation Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Cleaning Deposit \$ \_\_\_\_\_

Check # \_\_\_\_\_

Rental Fee \$ \_\_\_\_\_

Check # \_\_\_\_\_